SUGGESTED JUDICIAL CLERKSHIP
READING LIST
For Career Services &
Recruiting Professionals

GENERAL

Provides a detailed account of how one federal judge selected, utilized, and mentored his law clerks.

Broodo, Kenneth C., and Haolftis, Douglas D., *Practice in the Federal District Courts From the Law Clerk’s Perspective*, 43 *Baylor L. Rev.* 333
Article describes how judges and their staffs responded to different lawyering techniques and gives a behind the scenes account of the responsibilities of law clerks as well as the power that the clerks possess.


Gives introduction to the functions and role of law clerks and secretaries; preparation; conduct, ethics & protocol; basic analysis of litigation conducted in U.S. courts; court governance and administration; chambers and case management; relations with other court and justice system personnel; and legal research and writing. [Also available online at:  [http://www.fjc.gov/public/pdf.nsf/lookup/Chambers.pdf/$file/Chambers.pdf](http://www.fjc.gov/public/pdf.nsf/lookup/Chambers.pdf/$file/Chambers.pdf)]

*Counseling Students About Judicial Clerkships*, *Perspectives on Career Services*, National Association for Law Placement 2004

*Courting Clerkships: The NALP Judicial Clerkship Study*, National Association for Law Placement 1999
Provides an in-depth study of what factors determine who is hired as a law clerk.
Provides statistics concerning minority and women law clerks and lists key concerns regarding the application process and suggests action plans for judges, law schools, and students to improve the judicial clerkship hiring process.

*The Courts: An Excellent Place for Attorneys of Color to Launch Their Careers*, National Association for Law Placement and the American Bar Association, 2002
Brochure, published by NALP with the assistance of the ABA Judicial Division Standing Committee on Minorities in the Judiciary, explains what judicial clerkships are and how they can benefit students of color.


**Federal Law Clerk Brochure**, Administrative Office of the United States Courts
The handout provides an overview of life as a judicial clerk and provides information regarding the application process, resume, and reality of clerking.

**Judicial Clerkship Opportunities**, National Association for Law Placement, 1999
Brochure prepared by NALP’s Public Service Committee provides a concise description of the types of clerkship positions available, factors to consider in researching opportunities, and resources to use in locating judges.

Anthology designed for the classroom component of a Judicial Externship program, its purpose is to provide insightful readings that permit and encourage deep reflection on the profession of judging. It offers stories by and about judges that may resonate with the student's own clerking experiences.

Comprehensive guide that includes information about the courts, the range of judicial clerkships, and all aspects of the application process. ([http://www.judicialclerkships.com](http://www.judicialclerkships.com)
is a commercial site that promotes this resource and contains some useful information and links. It also maintains message boards for students and judicial clerks to exchange information about applying for a judicial clerkship and to share their judicial clerkship experiences.)

**The Third Branch**, the Administrative Office of the U.S. Courts
A monthly publication containing news about the federal judiciary. It includes a section titled Judicial Milestones, which is useful to students seeking judicial clerkships. Appointments and elevations are listed, as well as information about judges who have retired, moved to senior status or are deceased. [Also available on the Internet at [http://www.uscourts.gov/ ttb/index.html](http://www.uscourts.gov/ ttb/index.html)]

Introduction to the federal judicial system, its organization and administration, and its relationship to the legislative and executive branches of the government. The brochure is available in .html and .pdf versions on the web at [http://www.uscourts.gov/ understand03/](http://www.uscourts.gov/ understand03/).
BIBLIOGRAPHY ON TIMING OF CLERKSHIP HIRING


The Federal Judicial Law Clerk Hiring Problem and the Modest March 1 Solution, 104 Yale L.J. 207 (1994)


JUDICIAL CLERKSHIP DIRECTORIES AND OTHER INFORMATIONAL RESOURCES


BNA’s Directory of State and Federal Courts, Judges and Clerks Contains addresses and phone number for the judiciary.

Directory of the Minority Judges of the United States of America, The, Task Force on Opportunities for Minorities in the Judiciary. American Bar Association, Chicago, IL., 2002 Directory containing 1,798 entries for African-American judges, 1,524 entries for Hispanic judges, 322 entries for Asian-Pacific Islander judges, 56 entries for Native American judges and 345 entries for Tribal Court judges. The directory may be purchased through the ABA Service Center for $49.95 by calling 800/285-2221.

Federal Administrative Law Judges Conference - www.faljc.org


2005-06 Guide to State Judicial Clerkships, Vermont Law School Publication provides an overview of state courts and is available online to subscribers. The Guide is available for $100.00. To order, contact Shelly Parker at (802) 831-1249 or sparker@vermontlaw.edu

National Center for State Courts: http://www.ncsonline.org
Links to state court websites, as well as federal and international court websites.

Provides links to websites maintained by courts nationwide

Want’s Federal State Court Directory
Contains list of all federal court judges with contact information. Also contains information on state courts and judges.

**TRACKING FEDERAL JUDICIAL NOMINATIONS AND CONFIRMATIONS**

The Administrative Office of the Courts

University of Michigan Law School
http://www.law.umich.edu/currentstudents/careerservices/nomdb.htm
Judicial confirmation and nominations database

U.S. Department of Justice's Office of Legal Policy
http://www.usdoj.gov/olp/judicialnominations.htm

United States Senate Committee on the Judiciary
judiciary.senate.gov/nominations.cfm
Tracks judicial nominations and confirmations and federal links related to the judicial nominating committee.
SAMPLE PROGRAM TITLES

**LAW SCHOOLS**

**General Programs**
- Clerking at the [Court]
- Federal Judges and their Law Clerks
- Introducing Judicial Clerkships [Orientation Program]
- Law Clerks on Clerkships
- Specialty Courts: An Additional Clerkship Option

**“Nuts & Bolts” Programs**
- Federal [or State] Clerkship Application Workshop [focus on the mechanics of application process]
- Third-Years Talk about Clerkship Applications [for 2Ls]
- Tools for Researching Judges
- Training on “internal” judge database training

**LEGAL EMPLOYERS**

- Judges Forum [Part of “Brown Bag” Lunch Series]
- Former Law Clerks Speak Out: Why Summer Associates Should Consider Pursuing A Post-Graduate Judicial Clerkship
- Maximizing The Clerkship Experience Within Your Practice